

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting

June 12, 2024

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2024	
Ms..	Crystal Bockbader	2025	
Ms.	Kristin Post	2024	
Ms.	Maureen McGuire	2026	
Ms.	Holly Roller	2025	
Dr.	Melissa Vela	2026	
	Vacant BOE Seat	2025	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. PRESENTATIONS

- a.) **HIB Grade Reports Presented by Mr. Bollette**

- b.) **Presentation of the New Jersey Consortium of Gifted & Talented Program 1st Place Winners for the Rube Goldberg Machine Structure Projects:**

Cortland Martin
Ethan Costabel
Archie Wenner
Jack Pagatto
Luke Cole

- c.) **Bicentennial Celebration Presentation presented by Dr. Jennifer Cenatiempo**

Resolution

IN RECOGNITION AND APPRECIATION FOR:

Dr. Noah Haiduc-Dale

WHEREAS, the Green Township Board of Education consists of a nine member board; and

WHEREAS, Dr. Noah Haiduc-Dale has served on the Green Township Board of Education for more than eight years; and

WHEREAS, the Green Township Board of Education gratefully acknowledges Dr. Haiduc-Dale's superior commitment, dedication and leadership; and

WHEREAS, the Green Township Board of Education would like to acknowledge Dr. Haiduc-Dale's outstanding service as both a board member and member of the Board's Policy, Personnel, Curriculum, Climate and Tri-District Consortium Committees; and

WHEREAS, the Board of Education is the governing body for the Green Township School District; now

THEREFORE BE IT RESOLVED, that the Green Township Board of Education acknowledges The hard work and dedication of Dr. Haiduc-Dale.

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Dr. Haiduc-Dale's

Resolution shall be so noted in the minutes and become a part of the permanent record of the Green Township School District; and

BE IT FINALLY RESOLVED, that the Green Township Board of Education honors its colleague And friend, Dr. Noah Haiduc-Dale’s, for his exemplary service to education on behalf of the citizens of Green Township.

This resolution shall take effect immediately.
Adopted this 12th day of June, 2024

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There was 1 unfounded HIB Case to report since the June 4, 2024 BOE meeting.
Drills: Fire Drill
 Lockdown Drill

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. DISCUSSION ACTION ITEMS

- A. Discussion and Impact of P.L 2024 c.13 Stabilized Budget Aid and P.L.2024 c.12: Extended Budget Deadlines

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

- A. Motion to accept minutes of the following meetings:

- 1. Special Meeting of June 4, 2024. (Attachment)

Motion..... Second.....
/Roll Call/

- 2. Executive Session of June 4, 2024

Motion..... Second.....
/Roll Call/

- 3. Executive Session of May 15, 2024

Motion..... Second.....
/Roll Call/

- 4. Regular Meeting Minutes of May 15, 2024

Motion..... Second.....
/Roll Call/

- B. Motion to accept the HIB Reports from the June 4, 2024 meeting.

Motion..... Second.....
/Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Michael Housel	NJSGBA North / South Facilities Training	Mount Olive High School 18 Corey Road Flanders, NJ	7/16/24	No cost to the BOE

Motion..... Second.....
/Roll Call/

B. FINANCE - Ms Kristen Post, Chairperson

May 2024 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for May 16, 2024 through June 12, 2024 for a total of \$979,486.92 (attachment)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of May 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after

review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May, 2024.

Motion..... Second.....
/Roll Call/

5. Motion to approve transfers for May, 2024.

Motion..... Second.....
/Roll Call/

6. Motion to approve the disbursements from May 16, 2024 through June 12, 2024 for the Student Activities Account in the amount of \$15,529.87 and the Business Office Petty Cash Account in the amount of \$140.00 **(attachment)**

Motion..... Second.....
Roll Call/

7. Motion to approve the non-refundable deposit of \$1,500 to YMCA Camp Mason for the Fall 2024 field trip.

Motion..... Second.....
Roll Call

8. Motion to approve the Parental Contract for Student Transportation for a contract term of 10 months at at total contract amount of \$22,400 for the 24-25 school year, payable in 10 equal installments, for student id# ending 2353.

Motion..... Second.....
Roll Call

9. Motion to revise the May 15, 2024 minutes to reflect the removal of the last sentence of motion 12 under finance, “ This contract is contingent upon and could be modified based on student participation and the district’s receipt of sufficient State School Aid and other revenue funding.”

Motion..... Second.....
/Roll Call/

10. Motion to approve Maschio’s Trucking, LLC delivery service agreement for the 2024-2025 school year, starting on July 1, 2024 through June 30, 2025, with the following payment terms:

\$149.95 for delivery of 1 to 49 cases, a flat rate of \$3.95 will be charged for each delivered case exceeding 49 cases. An additional amount of \$20.00 for each stop will be charged for multiple deliveries within the customer’s district. Additionally, a fuel surcharge of \$10.95 per delivery may be charged. MT will provide customer with monthly billing statements and customer will submit payment to MT within 30 days of statement date. MT will charge \$0.75 per case, per month, for offsite storage.

Motion..... Second.....
/Roll Call/

11. Motion to approve the Maschio’s Price list for the 24-25 SY (attachment)

Motion..... Second.....
/Roll Call

12. Motion to approve the annual public bid threshold rates for the 2024-2025 school year as follows:
With Qualified Purchasing Agent - \$44,000
Without Qualified Purchasing Agent - \$32,000

Motion..... Second.....
/Roll Call/

13. Motion to approve additional funding of the Capital Reserve Account in an amount up to \$650,000 as of June 30, 2024. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2023-2024 fiscal year.

Motion..... Second.....
/Roll Call/

14. Motion to approve additional funding of the Maintenance Reserve Account in an amount up to \$350,000 as of June 30, 2024. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2023-2024 fiscal year.

Motion..... Second.....
/Roll Call/

15. Motion to approve additional funding of the Tuition Reserve Account in an amount up to \$350,000 as of June 30, 2024. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2023-2024 fiscal year.

Motion..... Second.....
/Roll Call/

16. Motion to change the capital project listed below in the 24-25 school budget as follows:
From : \$50,000 of stair repairs
To : \$25,000 Stair Repairs and \$25,000 New Gym Speaker System (to be funded out of the the capital reserve)

Motion..... Second.....
/Roll Call/

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to return \$8,462 back to the maintenance reserve for funds that were not needed, due to receiving SDA grant funds in the amount of \$8,462 for capital maintenance needs.

Motion..... Second.....
/Roll Call/

D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson

1. Motion to approve sick day retirement payouts for employee IDs:

Employee ID	Number of Days at \$70/day
G0000544	Up to 125 days at \$70/day=\$8,750
G0000591	Up to 125 days at \$70/day=\$8,750

Motion..... Second.....
/Roll Call/

2. Motion to approve the School Business Administrator’s contract for the 24-25 SY.

Motion Second
/Roll Call/

3. Motion to approve Kelli McKeown s as Preschool / Kindergarten teacher for the ESY program for identified learners for the 2024-2025 school year, at her hourly contracted rate, from 9:00 am to 12:00 pm, on the following dates; pending criminal background check and paperwork, at the recommendation of the Superintendent:

7/8/24, 7/9/24, 7/10/24, 7/11/24, 7/12/24
7/15/24, 7/16/24, 7/17/24, 7/18/24, 7/19/24
7/22/24, 7/23/24, 7/24/24, 7/25/24, 7/26/24
7/29/24, 7/30/24, 7/31/24, 8/1/24, 8/2/24

Motion..... Second.....
/Roll Call/

4. Motion to approve Diane Parker and Ana Velez as paraprofessionals for the ESY program for identified learners for the 2024- 2025 school year, at a rate of \$15.13 per hour, from 9:00 am to 12:00 PM, on the following dates, at the recommendation of the Superintendent: :

7/8/24, 7/9/24, 7/10/24, 7/11/24, 7/12/24
7/15/24, 7/16/24, 7/17/24, 7/18/24, 7/19/24
7/22/24, 7/23/24, 7/24/24, 7/25/24, 7/26/24
7/29/24, 7/30/24, 7/31/24, 8/1/24, 8/2/24

Motion..... Second.....
/Roll Call/

5. Motion to approve Olivia Sanchez as a paraprofessional for the ESY program for identified learners for the 2024-2025 school year, at a rate of \$15.13 per hour, from 9:00 am to 12:00 pm, on the following dates; pending criminal background check and paperwork, at the recommendation of the Superintendent:

7/9/24, 7/10/24, 7/11/24
7/16/24, 7/17/24, 7/18/24
7/23/24, 7/24/24, 7/25/24
7/30/24, 7/31/24, 8/1/24

Motion..... Second.....
/Roll Call/

6. Motion to approve Brianna Parker as ESY Teacher for the 2024-2025 school year, from July 8, 2024 through August 2, 2024, at BA - Step 1, at the hourly contracted rate, with no benefits, from July 8, 2024 through August 2, 2024 from 9:00 am - 12:00 pending documentation, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

7. Motion to approve Kaitlyn Denz, ESY Teacher for the 2024-2025 school year, from July 8, 2024 through August 2, 2024 (Tuesdays, Wednesdays & Thursdays), at BA - Step 1, at an hourly rate of \$48.66, with no benefits, from July 8, 2024 through August 2, 2024 from 9:00 am - 12:00 pending documentation, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

8. Motion to approve Marybeth Stiles the 504 Coordinator, for the 24/25 school year, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

9. Motion to appoint Tiffany Lutz as McKinney Vento Homeless Liaison, for the 24/25 school year.

Motion..... Second.....
/Roll Call/

10. Motion to appoint Jon Paul Bollette as the Title IX Investigator.

Motion..... Second.....
/Roll Call/

11. Motion to appoint Marybeth Stiles as the Title IX Coordinator.

Motion..... Second.....
/Roll Call/

12. Motion to appoint Jennifer Cenatiempo as the Title IX Decision Maker.

Motion..... Second.....
/Roll Call/

13. Motion to appoint Jillian Montanaro as School Psychologist for the 2024 - 2025 school year, at Step 2 MA, at a salary of \$71,777, pending documentation, as recommended by the Superintendent.

Motion Second
/Roll Call/

14. Motion to approve Jillian Montanaro, School Psychologist for the 2024 summer work schedule, for 20 hours, at her hourly contracted rate, as recommended by the Superintendent.

Motion Second
/Roll Call/

15. Motion to approve Lori Naomi as substitute school nurse for the 2024-2025 school year, pending documentation, as recommended by the Superintendent.

Motion Second
/Roll Call/

E. POLICY - Ms. Holly Roller, Chairperson

XI. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

1. Motion to appoint Linda DiLorenzo as Treasurer of School Funds for the ensuing year, 2024-2025, at a salary of \$5,483.78

Motion Second
/Roll Call/

2. Motion to appoint Karen Constantino as Board Secretary for the 2024-2025 fiscal year.

Motion Second
/Roll Call/

3. Motion to appoint Allison M. Peck, P.T. for physical therapy services for the 2024-2025 fiscal year at a rate of \$ 89.00/hour.

Motion Second
/Roll Call/

Bank and Financial Designations – Agenda items 4 - 13

4. Motion to designate TD Bank as the depository for the following accounts:

Operating
Payroll
Agency
Petty Cash
Unemployment
EscrowDirect
Bond/Construction Account
Child Care
FSA Account

5. Motion to designate Lakeland Bank as the depository for the following accounts:

Student Activity
Cafeteria

6. Motion to authorize the signatories as follows:

BANK	DESCRIPTION	SIGNATORIES
TD Bank	Operating (Treasurer)	(3) President or Vice-President Board Secretary and Board Treasurer *Alternate Signatories: Vice President for President; Superintendent or Operations Chair for Board Secretary
TD Bank	Payroll	(1)Board Treasurer or Board Secretary
TD Bank	Payroll Agency	(1)Board Treasurer or Board Secretary
Lakeland Bank (Provident)	Student Activity	(1) Board Secretary or Superintendent
TD Bank TD Bank	Petty Cash Unemployment Fund	(1) Board Secretary (1) Board Secretary

TD Bank	Escrow Direct	(1) Board Secretary
Lakeland Bank	Cafeteria	(1) Board Secretary
TD Bank	Bond/Construction	(1) Board Secretary
TD Bank	Child Care	(1) Board Secretary
TD Bank	FSA Account	(1) Board Secretary or Superintendent

7. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.
8. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.
9. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.
10. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2024-2025 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.
11. Motion to approve Superintendent's petty cash for 2024-2025 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
12. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2024-2025 school year as per State Law requirements.
13. Motion to approve Karen Constantino as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also

responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Motion Second
/Roll Call/

Board Business Designations – Agenda items 14 - 16

- 14. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)

- 15. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office
Green Hills School
Green Township Board Office
Green Township Municipal Building

- 16. Motion to operate as a Board under the committee system comprised of the following committees:

Curriculum
Finance
Negotiations
Operations
Personnel
Policy
Tri-District Committee

Motion Second
/Roll Call/

Procedure Designations – Agenda Items 17 - 19

- 17. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).
- 18. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
- 19. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2024-2025 school year when required by the Public School Contracts Law.

Motion Second
/Roll Call/

Appointment of Professionals

- 20. Motion to approve the following individuals or firms in their respective positions for the 2024-2025 school year:
 - a. Energy Cooperation ACES
 - b. School Physicians Dr. Sanjay Jain & Dr. Freeman
 - c. Insurance Fund School Alliance Insurance Fund (SAIF)
 - d. Parette Somjen Architects LLC (PSA) District Architect
 - e. Environmental Consultants RK Occupational & Environmental Analysis, Inc.
 - f. Board Attorney Schenck, Price, Smith & King
 - g. Bond Attorney McManimon & Scotland, L.L.C.
 - h. Board Auditor Nisivoccia & Co., L.L.P.
 - i. Accounting Software Provider CDK Systems
 - j. Payroll Computer Service Provider R & L Datacenters, Inc.
 - k. Insurance Agent of Record The Morville Agency
 - l. Medical Insurance Agent of Record Brown & Brown Benefit Advisors

Motion Second
/Roll Call/

- 21. Motion to appoint Jon Paul Bollette as Affirmative Action Officer for Green Hills School for the 2024-2025 school year, with no additional stipends or salary.

Motion: Second
/Roll Call/

- 22. Motion to appoint Jon Paul Bollette as Attendance Officer for Green Hills School for the 2024-2025 school year, with no additional stipends or salary.

Motion Second
/Roll Call/

23. Motion to appoint Jon Paul Bollette as School Safety Specialist for Green Hills School for the 2024-2025 school year with no additional stipends or salary.

Motion Second
/Roll Call/

24. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2024-2025 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.

Motion Second
/Roll Call/

25. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee’s request.

AXA – Equitable 403B
The Equitable Company
Security Benefit

Motion Second
/Roll Call/

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

XIII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....
Roll Call/

XIV. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....
/Roll Call/

XV. BOARD COMMENTS

XVI. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____ pm.

Motion..... Second.....
/Roll Call/

Next Meeting Date:
June 19, 2024, Special Meeting

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.